

## **REQUIRED BUILDING PERMIT INSPECTIONS**

All Building Permits issued by the City of Harrisburg are required to have periodic inspections.

Please contact our office at 717.255.6553 with a minimum **twenty-four (24) hour notice** for the applicable inspections.

Not every permit will be required to have each of the inspections listed. The extent of the work to be conducted will dictate the inspections required.

### **INSPECTIONS LIST**

<b><u>NAME</u></b>	<b><u>CALL</u></b>	<b><u>PRIOR TO</u></b>
<b>1) Initial Inspection</b>	<b>Codes Bureau.</b> An initial inspection will be conducted to evaluate the extent of work and materials on the job early into work in progress.	Work beginning.
<b>2) Footing</b>	<b>Codes Bureau,</b> after excavation and any and all reinforcement is installed.	Pouring concrete.
<b>3) Foundation</b>	<b>Codes Bureau,</b> after foundation is installed, parging, waterproofing and insulating is complete.	Backfill.
<b>4) Concrete Slab</b>	<b>Codes Bureau,</b> after sub-grade, reinforcing, expansion joint material, control joint material and reinforcement is installed.	Pouring concrete.
<b>5) Rough Electrical</b>	<b>Third Party Inspection Agency.</b> Call to be made by licensed electrician. <i>(The City does not do this inspection.)</i>	Rough framing inspection. (#7)
<b>6) Rough Plumbing</b>	<b>City Plumbing Inspector in Codes Bureau.</b> Call is to be made by licensed plumber.	Rough framing inspection. (#7)
	<b><u>Note:</u></b> <i>Before a rough framing inspection can be conducted, any electrical work must have a third party rough electrical inspection completed and sticker attached. Any plumbing work must have a rough plumbing inspection completed.</i>	
<b>7) Rough Framing</b>	<b>Codes Bureau,</b> after all framing members, fire blocking, and draft stopping is installed.	Installing any finish material.
<b>8) Final Electrical</b>	<b>Third Party Inspection Agency,</b> after completing all electrical work. Call to be made by licensed electrician. <i>(The City does not do this inspection.)</i> The agency will attach a final sticker to the electrical panel box, including the electrical permit number.	Final inspection. (#11) The City Inspector will conduct an inspection at the time of the final inspection.

<b><u>NAME</u></b>	<b><u>CALL</u></b>	<b><u>PRIOR TO</u></b>
<b>9) Final Plumbing</b>	<b>City Plumbing Inspector in Codes Bureau.</b> Call is to be made by licensed plumber. The Plumbing Inspector will conduct the inspection at the time of the final inspection (#11).	Final inspection. (#11)
<b>10) Sprinkler Inspection</b>	<b>Codes Bureau.</b> Call to be made by the licensed sprinkler contractor. Test results are to be submitted to the Assistant Codes Administrator.	Final inspection. (#11)
<b>11) Final Inspection</b> <b><u>Note:</u> A final inspection is required for ALL permits issued.</b>	<b>Codes Bureau,</b> after all other inspections have been completed. At or before the final inspection, copies of all As-Built drawings, soils tests, concrete tests, and verification of previous inspections are required. If the inspection passes, a Certificate of Occupancy (C.O.) will be issued if required. If the inspection fails, the items noted on the inspection report must be rectified prior to a C.O. being issued.	Occupation of the premises.
<b>12) Sidewalk Inspection</b>	<b>Codes Bureau,</b> after excavation, when the form work is installed and all reinforcement (where necessary) is installed.	Pouring concrete.
<b>13) Curb Inspection</b>	<b>City Engineer's Office,</b> 717.255.3091. A Street Cut Permit may be issued by the City Engineer prior to work. An inspection conducted by the City Engineer will be required after excavation and form work is installed.	Pouring concrete or installing granite.
<b>14) Permit Card Collection</b>	<b>Codes Bureau.</b> The permit card will be retained by the City for all permits issued and will be filed as part of the City Property Record after the job is completed and all inspections are passed.	